



Agricultural Reinvestment Fund Grant Application (Individual Farmer)

Up to \$10,000 maximum per grant

****Please read the instructions and eligibility guidelines prior to completing this application.****

Project Title			
Name			
Mailing address			
Street address			
City, State			ZIP
Home phone		Work Phone	
Fax			
Email address			
Website			

How long have you been farming?		
Percentage of personal income generated from your farm operation		%
Please list the primary sources of your farm income (crops, etc.).		
Do you or your farming operation carry liability insurance?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Will this project create an opportunity for a new generation of farmers in your family to be employed on the farm?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Will this project create additional jobs? <input type="checkbox"/> Yes <input type="checkbox"/> No		How many? _____
What is your total current farm size?		<input type="checkbox"/> Rent <input type="checkbox"/> Owned
What is your current acreage in production?		
How much money are you requesting for your project? (up to \$10,000)		\$
What is the total estimated cost for your project?		\$

Please answer the following questions on a separate sheet:
(Ensure you adequately answer, describe or expound in enough detail the question. Maximum word count 250 words per question)

1. Briefly describe your project.
2. Tell us about yourself. What is your farm and off-farm experience? What skills do you have that will be useful to the successful completion of your project?
3. What is new or innovative about your project? How is your project different than what others in your community are already doing? Are you aware of other farmers who are doing something similar? If so, where are they located and what are they doing?
4. Describe in detail your plan for completing your project. Tell us the specific tasks to be completed. Give dates by which you will complete them.
5. How will the new project fit into your existing farming operation? What are the labor requirements of the new project?
6. What research have you done to determine if this project will work? Why do you believe that this project can be successful?
7. How have you determined that there is a market demand for the products? Briefly describe your marketing strategy.
8. If your project is successful, what might other farmers learn from your experience? Is this an enterprise that could be duplicated by others without causing too much competition?
9. In what areas do you believe you will need assistance in order to successfully complete your project? Who have you identified to assist you in those areas? Are those individuals aware of your project and have they agreed to help you?
10. What is your goal for the project? If you are successful, how will the project contribute to keeping you or others sustainably employed on the farm?
11. How much income do you expect to generate from the project annually? What other sources of income will you have during the course of this project?
12. Are you leveraging funds from other sources aside from yourself? If yes, please note the sources and approximate amounts. How much money are you personally investing in this project?

BUDGET FORM

Use the following pages to estimate your budget. Please list all of your expected expenses in the appropriate categories and calculate a total on the last page. Your budget should clearly show how grant funds will be used on your project. Items that you list under the grant contribution heading are those for which you will use grant funds provided by the grant program

Subcontractors and Other Off-farm Services			
Grant Contribution			
Item	Quantity	Cost per Unit	Total
<i>Example: Well Driller</i>	1	N/A	\$
Total grant contribution for Subcontractors and Other Off-farm services			\$

Personnel Compensation (Only labor directly related to the grant activities completed by contractors and employees over and above normal farm operations is eligible for funding. Family members are not eligible to be paid from grant funds).			
Grant Contribution			
Employee	# of Hours	Hourly Wage	Total
<i>Example: Well Driller</i>	1	N/A	\$
Total grant contribution for Personnel Compensation			\$

**Use of Farm Equipment (for equipment rental)
Grant Contribution**

Equipment Item	Acres in Project	Charge per Acre/Hour	Total
<i>Example: Auger</i>	<i>?? Acres</i>	<i>Rental rates</i>	\$
Total grant contribution for Use of Farm Equipment			\$

**Supplies, Materials and Equipment (We do not fund general use equipment)
Grant Contribution**

Item	Quantity	Cost per Unit	Total
<i>Example: Well Driller</i>	<i>1</i>	<i>N/A</i>	\$
Total grant contribution for Supplies and Materials			\$

**Travel
Grant Contribution**

From/To	Miles Per Trip	Cost Per Mile	Total
<i>Example: Attending an educational workshop specifically related to your project</i>			\$
Total grant contribution for travel			\$

Marketing Grant Contribution			
Item	# of Units	Cost Per Unit	Total
<i>Example: Printed flyers, signage, or postcards</i>	100	0.05	\$
Total grant contribution for travel			\$

Budget Summary Form

Use this worksheet to summarize information from previous pages.

Grant Contribution by line item:

Line Item	Grant Contribution	Cost-share Contribution
Subcontractors and Other Off-farm Services		\$
Personnel Compensation for contractors and employees		
Use of Farm Equipment		
Supplies and Materials		
Travel		
Marketing		
Other (Explain)		
Total Contribution		\$

Please transfer the total amount of grant contribution to the Amount Requested line on the cover sheet of the application packet. If applicable, please list other sources of funding for the project:

SIGNATURES

Thank you for your effort in completing the application form. Please sign the proposal below.

Signature

Date

Signature

Date

Submit your completed application:

Email: edcmail@orangecountync.gov

Mail or hand-deliver:

Orange County Economic Development
131 W. Margaret Lane, Suite 205
Hillsborough, NC 27278